



State Leadership Conference

April 16-17, 2007

**Grand Rios Hotel
Brooklyn Park, MN**

The 2007 State Leadership Conference will be held at the Grand Rios Hotel and Indoor Water Park in Brooklyn Park, MN April 16 and 17, 2007. The 2007 theme is "Hula your way through FCCLA".

At Monday night's formal/semi-formal Hawaiian banquet we will recognize Honorary Life Members, HERO Connection Scholarship applicants and winners, Community Service Awards, the Trash for Cash results, Years of Service awards and participants in the evenings Relay. Following the banquet, delegates will be able to enjoy the water park until 9 p.m. at which it will be closed to the public and MN FCCLA-HERO will be holding a *Relay for Life HERO* style in the water park.

In addition to the 53 State and National competitive events, participants will have the opportunity to attend workshops on various topics. The state officers request that all students attend at least one workshop session. Workshop descriptions and a sign up sheet will be sent in March to chapters along with the final events schedule.

Potential employers will be accepting applications and colleges will be informing students about the opportunities they have to offer Tuesday morning at the Career/Job Fair. At Tuesday's awards luncheon, all participants will be recognized and the top winners and national qualifiers will be announced. Johnson and Wales will also be presenting scholarships to the top three individuals/teams in Culinary Arts, Job Interview, Entrepreneurship, Hospitality and Applied Technology totaling \$45,000. In addition, the French Culinary Institute will be awarding scholarships to the top three finishers in Culinary Arts and Cake Decorating.

There will be many door prizes given away at the Relay and during the awards luncheon. Each time an attendee attends an educational session on Monday, they will be entered into the Monday Night drawing. To qualify for Tuesday's door prizes, members must have Career/Job Expo exhibitors sign off on the card. Filled cards will be entered into the door prize drawings. The door prizes will range from small, inexpensive prizes such as a phone card, Monday night snack pack and radio's to dorm appliances and gift cards. Chapters are asked to donate \$20 to help defer the cost.

We hope to see you there.

Registration will be Monday from 7:30 a.m. - 8:15 a.m. Make sure to turn in the original signed code of conduct, consent for participation and a copy of the Grand Rios water park waiver (original will be turned into front desk at check in) on all attendees. Please note the time, we have scheduled a brief meeting for everyone in the Lower Level Ballrooms at 8:15 a.m. on Monday. We want to be able to make some announcements, introduce the workshops, make any necessary room changes, present some awards including affiliation certificates, introduce advisors, and have a team building activity. In general, connect everyone before going in several directions.

This year all displays, posters and exhibits will be on display.

- Monday night before the banquet, there will be tables outside the Lower Level Ballroom (Ballrooms A/B) where you will be able to see the wonderful work of members that were judged on Monday.
- Tuesday prior to the luncheon, you will be able to see the Tuesday exhibits outside the Lower Level Ballroom also.

This year we will only have meal tickets for guests. All registered participants will receive an armband voucher when you check in. Students are to wear the same armband to access the water park, for Monday night's Banquet and Relay to follow and on Tuesday for the awards luncheon. You will not be required to wear your nametag at the Relay, just the armband.

HOTEL INFORMATION

HOTEL RESERVATION FORMS SHOULD BE RETURNED DIRECTLY TO THE GRAND RIOS HOTEL. DO NOT SEND THEM TO ME. If you call the hotel, make sure to ask for Leah Wellnitz at 763-367-8855. Rates for students and advisors/chaperone: \$124.83 per room/night (\$114 plus tax at 9.5 %). Individual reservations will include 4 water park passes per room (\$14.95 Value Per Guest) and continental breakfast on Monday morning. Guests staying two nights (Sunday and Monday) will receive a restaurant voucher for breakfast on Tuesday. Water Park Release/wavier must be signed and turned to use the water park. *You need to turn in a copy to Jill also when you pick up your registration materials.* The room reservation cut-off date is April 1, 2007.

Check in time at the hotel is 4:00 p.m. Check out time is 11 a.m. on Tuesday, April 17th. The Grand Rios Hotel will provide one room per school to be available for an early check-in on Monday. There goal is to have most of the rooms ready by 8:30 a.m. The Grand Rios will try and honor this request, if the Hotel is not sold out on the Sunday night before the Convention. *Please advise me if you do not have at least one room for early check in.* The advisor should register and pick up room keys for their group when they arrive at the hotel. The hotel will have rooms pre-keyed and blocked. Make sure to notify Leah a head of time if you have any housing changes to not delay the process. On Tuesday, the hotel will allow you to store all your luggage in one room (late check out of that room) until after the awards session if you like.

Upon checking out of the Grand Rios, the advisor should pay for the delegates from their school. **DO NOT SEND MONEY IN ADVANCE.** If you wish to charge anything to your room, credit arrangements must be made in advance of the conference with the Grand Rios.

The Grand Rios has pay per view movies and Nintendo games in each of its guest rooms. These are automatically billed by computer to the room when a room guest activates the game/movie. Please advise your students of this. Some of the movies are adult movies. Movie prices vary from \$9.99 to \$12.99 – depending on the movie selection. Nintendo prices vary from \$9.99 to \$12.99 depending on the type and length of game. I suggest you tell your students the cost of movies and Nintendo must be paid at the front desk before viewing the movie or using the game.

I have requested outgoing phone calls placed from the sleeping rooms at the Grand Rios be blocked. All local and long distance phone calls must be made from the lobby pay phones. Any local calls made from the room will have a charge. Phone calls can still be made from one room to another in the Grand Rios with out a charge.

SWIMMING WILL BE AVAILABLE TO FCCLA-HERO STUDENTS IN THE HOTEL POOL DURING THE CONFERENCE HOURS AND UNTIL 10:00 P.M. MONDAY EVENING. There are no lifeguards available, so if your students are going to swim, please be there with them. THE WATER PPARK WILL BE OPEN FROM 4 P.M. UNTIL 9 P.M. AND IT IS OPEN TO THE PUBLIC. At 9 p.m. all guests will need to exit the water park and we will return about 5 minutes later for our closed venue Relay for Life *HERO* Style. Please have the appropriate permission slip signed by parent/guardian to give permission to swim and use the water park. There will be towels by the pool and in the water park.

MONDAY NIGHT BANQUET

The state officers would like the dinner to be a formal/semi-formal Hawaiian affair this year. Students will use the armband instead of meal tickets for Monday night and Tuesday's luncheon. Additional dinner tickets are available if you wish to bring guests from your school or community. They are \$28.50 each and the request for these tickets may be included on your registration form for the conference. Because of food allergies, it is very important you notify me ahead of time if you have any special dietary requests.

TUESDAY'S AWARDS LUNCHEON

Additional awards luncheon tickets for Tuesday are available if you wish to bring guests from your school or community. They are \$23.50 each and the request for these tickets may be included on your registration form for the conference. Because of food allergies, it is very important you notify me ahead of time if you have any special dietary requests.

HOUSEKEEPING AND TIPPING AT THE HOTEL

Remind your students not to ask for additional towels for their rooms for swimming. There should be extra towels by the pool and in the water park. Please remember that many of the housekeeping personnel are non-English speaking and so you may need to use hand signals to communicate. It is appropriate to leave a tip for the housekeeping staff when you check out of the room. A guideline is \$1.00 to \$2.00 per person per room per day. When eating in hotel restaurants etc., plan to tip the waitperson 15-20%. There are no bellhops for luggage handling.

GUESTS

Please feel free to invite your local administrators, training sponsors, advisory committee members, Career and Technical (vocational) directors and legislators to attend the conference. You may purchase meal tickets for them if you wish. Do not allow students to bring or invite outside guests other than their parents and siblings. Our insurance does not cover unregistered guests.

INSURANCE INFORMATION

We have an accident/illness policy for all registered conference participants. This policy will include travel time to and from the conference in school vehicles with the advisor and chaperones. The cost of the insurance is included in the registration fee. If you have someone who becomes ill or is injured, if possible, see the Executive Director and secure a special insurance form before you take the student to the hospital or to seek medical assistance. Have the appropriate sections filled out by the hospital or doctor and send it to the name and address at the top of the form.

DELEGATE RESPONSIBILITIES

Notify your advisor as to your whereabouts at all times. You are never to be out of the hotel unchaperoned or without the consent of you advisor. You should be in your room no later than 11:30 p.m. and remain there until morning. Please keep the noise level down so you won't disturb your neighbors. No running in the halls.

ADVISOR RESPONSIBILITIES

The FCCLA-HERO State Leadership Conference is planned to be an educational experience for students who are attending and the advisor must help in making it so. No student will be allowed at the conference without an adult chaperone. Know where your students are and what they are doing so no one can fault FCCLA-HERO for causing a problem. While attending the events, impress on your members that it is rude to carry on a side conversation with someone while someone else is speaking. Please sit with your delegation at sessions and meals.

As an advisor you are responsible for all of the students from your school that you bring to the conference. Remind them that their behavior reflects not only themselves, but their school and FCCLA-HERO.

Impress on the students not to leave money or other valuables in the room unless they lock them in the room safe. They should also check for emergency exits within the hotel structure.

A couple of reminders for your students:

No blue jeans. Black and white unfaded jeans with no holes will be acceptable.

No baseball hats on during the sessions and workshops.

We want to present a professional image, so please monitor what your students wear. If there is a problem, I will ask them to change their clothing.

No smoking, tobacco, alcohol or drugs are allowed.

Minnesota FCCLA-HERO SHIRTS

This year we are not including a Minnesota FCCLA-HERO T-shirt with your Registration. Each delegate will receive a shirt donated by the Army National Guard. We are offering white polo's or sweatshirts with the MN FCCLA-HERO embroidered on the left chest for \$20 and white T-shirts will Minnesota FCCLA-HERO since 1970 (handed out in 2006) for \$5 each. *This is a pre-order pre-pay only.* Order form is enclosed on the CD and on our website – www.mnfccla-hero.org.

STUDENT RECOGNITION

This year all students will be recognized at the luncheon. Everyone in the state events will receive a participation certificate and ribbon if they are not a medal winner. All national STAR events will follow the award guidelines listed on the evaluation sheet - all STAR event competitors will receive a medal.

NATIONAL LEADERSHIP INFORMATIONAL MEETING

There is a mandatory meeting for all NLM qualifiers from 2:00 to 2:30 p.m. on Tuesday, April 17, 2007 in Ballroom A. Alternates will need to attend in case the first place STAR Event participant chooses not to attend Nationals. The approximate cost of nationals will be \$1,000 to \$1,150. **SIGNED PAPERWORK AND A NONREFUNDABLE \$300 DEPOSIT WILL BE COLLECTED AT THE MEETING. AIRLINE TICKETS WILL BE PURCHASED ON THE 28TH SO ALL DECISIONS ABOUT ATTENDING NLM MUST BE MADE AT THIS MEETING.**

FCCLA-HERO Delegate Tips at State Leadership Conference



Be enthusiastic! Get excited! Have a great time! Become a better leader!

Attend all meetings and arrive promptly. Stay until the end of the session. It is impolite to walk out during a speaker's presentation.



Follow the dress code, dressing appropriately and conservatively. FCCLA-HERO members have a strong tradition of high standards - help keep the tradition going!

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Observe the curfew times and be considerate to others by going to bed at a reasonable hour.



No one may purchase, possess, consume or be under the influence of alcohol or drugs at any time while attending the State Leadership Conference. Smoking and use of any tobacco product is not allowed.

What safety tips should I remember?

- Never travel alone - always stay with a group of two or more. No students should be outside the hotel without an adult.
- Remove all nametags when leaving the hotel.
- Don't cross the streets surrounding the hotel and conference without adult supervision.
- All deliveries for food, except hotel room service, must be picked up from the delivery person in the hotel lobby.

What should student's keep with them at all times (in a wallet, purse, bag, briefcase, etc.)?

- Health/medical forms and emergency contact information; any medical items that could be needed immediately, such as inhalers
- Money and valuables that you wouldn't want to lose

