

Child Care "Sample" Outline Form *

Name _____

School _____

Child Care Competitive Event Title _____

Title of Activity _____

- I. Outcome (What do you hope the child will gain from your activity?)

- II. Appropriate for what age level and why.

- III. Advance preparation
 - A. Source of Idea
 - B. Construction/planning

- IV. Presentation
 - A. Introduction
 - B. Procedure
 - C. Conclusion

- V. Materials used (include cost per serving/activity and cost of materials from home or school.)

- VI. Versatility of activity (different ways to use this activity with children)

- VII. Safety/Sanitary Practices (if applicable)

*This outline form will be used for *all* Child Care Occupations competitive events. (unless indicated on event sheet) All outlines must be word processed/typed.

Art Activity for Children

OUTCOME

Select and demonstrate appropriate “**process-oriented**” art activity to be used with children.

SPECIFICATIONS

1. **One participant will construct and present the art activity.**
2. Children will not be present for this event.
3. The art activity need not be original.
4. The student will have a young child do the art activity before hand. This project should be labeled with the child’s age. Please bring only one sample from one child.
5. You will present your sample to the judges. Your presentation must include an introduction, step-by-step instructions, and appropriate conclusion as if presenting to children. This presentation cannot exceed five (5) minutes in length. Be prepared to answer judge’s questions after your presentation.
6. A typed outline must be presented to the judges prior to the presentation. See Child Care Sample Outline.
7. Following the oral presentation the art activities will remain in the room until all judging is complete. Students are responsible for picking up the activities and outline after the judging is complete.

Art Activity ASSESSMENT

Name _____

School _____

Name of Activity _____

Evaluator's instructions:

Check the appropriate rating in the columns provided.

(**E** = Excellent; **S** = Satisfactory; **N** = Needs Improvement; **O** = Omitted)

Be certain to add comments so that participants know their strengths and weaknesses.

Assessment Criteria	E (5)	S (4/3)	N (2/1)	O
SELECTION				
Appropriate to age level to construct				
Awareness of diversity/non-violent issues (if applicable)				
Usefulness in learning setting				
Materials used are easy to obtain and low cost				
Encourages creativity, exploration of materials and thinking				
PRESENTATION OF ACTIVITY				
Introduction of activity to children				
Directions easy to understand and age appropriate				
Appropriate conclusion				
Use of time (five minutes maximum)				
Response to judge's questions				
Sample meets stated objective				
CHILD CARE OUTLINE				
Outline word processed/no errors				
Presentation followed outline				

COMMENTS:
2 ____ 3 ____ HM

Rating ____ 1 ____

Bulletin Board

OUTCOME

Develop and demonstrate a bulletin board, which will encourage children to learn.

SPECIFICATIONS

1. Each student will select one of the following categories in which to compete.
 - A. **Discussion Board:** The bulletin board is used to generate discussion on a particular topic. It is not intended that the children or the teacher would manipulate parts.
 - B. **Interactive Board:** The bulletin board will generate activity and the involvement of the child (e.g. matching).
2. The student will prepare the bulletin board and put it to scale beforehand. The board size will be no larger than the 22" by 30". Tagboard/poster board or foam board may be used as a background.
3. The student will prepare a typed outline according to the sample provided. (See Child Care Sample Outline.)
4. Small children will NOT be present.
5. Only one student will prepare and present the bulletin board.
6. Each student will make a TWO MINUTE oral presentation to the judges. This presentation must include the length of time (in hours) that you spent preparing the board, the appropriate age level, and an introduction as you would present the board to children. The student should also be prepared to answer any questions that the judges may ask.
7. Following the oral presentation, boards and outlines will remain in the room until all judging is completed. Students are responsible for picking up the board and outline after judging is completed.
8. Consider diversity and non-violent issues when choosing activities for you event (example: non-violent stories, diversity of characters).

Bulletin Board ASSESSMENT

Name _____ Category **A** **B**
(Circle one)

School _____

Title of Bulletin Board _____

Evaluator's instructions:

Check the appropriate rating in the columns provided.

(**E** = Excellent; **S** = Satisfactory; **N** = Needs Improvement; **O** = Omitted)

Be certain to add comments so that participants know their strengths and weaknesses.

Assessment Criteria	E (5)	S (4/3)	N (2/1)	O
SELECTION				
Original creative				
One main idea				
Usefulness in learning centers				
Cost effective (low cost)				
Time efficient (moderately short time to prepare)				
Awareness of diversity/non-violent issues (if applicable)				
CONSTRUCTION				
Lettering and background (neat and original)				
Objects (neat/original/colorful)				
Overall appearance (balance/focus of attention)				
Variety of textures (minimum of 4-5)				
Creativity				
Story told without notes				
PRESENTATION				
CHILD CARE OUTLINE				
Outline word processed/no errors				

Presentation followed outline				
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COMMENTS:
2 ___ 3 ___ HM

Rating ___ 1 ___

Child Care Research Paper

OUTCOME

To demonstrate research, organization and presentation of a written paper in the child care field.

SELECTION

The participant should choose a specific rather than a general topic, **for example:**

General Topics

Birth defects
Single parent families
Adoption
Social skills
Physical development of a child
Child nutrition
Safety
Theories in child development
Discipline
Child abuse
SIDS
Children and death
Cost of raising a family
Day care dilemma
Career possibilities

Specific Topics

Spina bifida, Cerebral Palsy
Interracial adoptions
Development of motor skills
Emergency first aid, playground safety
Day care center, family day care home, special needs, infant-toddler, social work, child psychologist, Nanny

ORGANIZATION

Participants must prepare their research paper using the following guidelines (originality and creativity are encouraged):

1. A cover, which represents the topic in a creative way
2. Title page including the topic title, student's name and school
3. Table of contents
4. Background information, current and future trends
5. Organizations involved and service provided (e.g. March of Dimes, AAEYC)
6. Interview/s with affected person (questions and responses must be included)
7. Interview with childcare workers who deal with the topic (questions and responses must be included)
8. Career opportunities related to topic and brief job description of each

9. Related terminology and definitions
10. Bibliography (include all resources used: books, magazines, interviews, etc.)

Child Care Research Paper – continued

SPECIFICATIONS

1. The paper should follow paragraph form and may include sketches, pamphlets, charts, pictures and/or artwork where applicable.
2. Each entry listed under Organization (1-10) should be in separate section and started on a new page.
3. Use unlined paper, 8 1/2 by 11 inches, one side only.
4. Written material should be typed, double spaced.
5. Paper is limited to a maximum of 30 pages.
6. Each page must be numbered.
7. Correct spelling and grammar is vital.
8. Footnotes or endnotes should be used.
9. Follow acceptable bibliography form.
10. The left margin should be 1 1/2 and the right margin should be 1” to allow for easy reading.
11. A loose-leaf notebook or any other suitable method to hold the papers together should be used so that the pages may be turned easily.
12. Diversity issues and cultural considerations will be taken into account throughout the paper.
13. Use several different sources of information (example: books, magazines, pamphlets, internet). Minimal of 2 sources other than the internet and the interview.
14. No Child Care Outline is required.

SUBMISSION OF THE PAPER

The research paper should be submitted upon arrival at the start of the event. The person receiving the research paper will lightly tape an index card over the name of the person and the name of his/her school. Your research paper will be given a code number so that it may be judged without bias.

Child Care Research Paper ASSESSMENT

Name _____ Topic _____

School _____

Evaluator's instructions:

Check the appropriate rating in the columns provided.

(**E** = Excellent; **S** = Satisfactory; **N** = Needs Improvement; **O** = Omitted)

Be certain to add comments so that participants know their strengths and weaknesses.

Assessment Criteria	E (5)	S (4/3)	N (2/1)	O
SELECTION AND ORGANIZATION				
Choice of topic (original, creative and specific)				
Creative cover				
Title page				
Table of contents				
Topic information; background, facts, trends				
Organizations and their functions				
Interview with affected person(s)				
Interview with child care worker				
Career opportunities				
Related terminology with definitions				
Bibliography in correct form				
Diversity and Cultural considerations included				
SPECIFICATIONS				
Paragraph form				
Clearly divided sections				
Neatly typed according to specifications				
30 pages maximum length				
Used a variety of resources				
Minimal of 2 sources other than the internet and interview				

Correct spelling and grammar				
Pages numbered correctly				

COMMENTS:

Rating ___ 1 ___

2 ___ 3 ___ HM

Children's Snacks

OUTCOME

To create a nutritious snack which young children could prepare with supervision.

SPECIFICATIONS

1. Prepare a snack that is nutritious, visually appealing, age appropriate, taste appealing and cost efficient.
2. Children will not be present for this event.
3. One student will plan and prepare the snack.
4. The quantity of snack prepared should be sufficient to serve **one** child.
5. The participant will prepare one mid-morning or mid-afternoon snack suitable for preparation with a child or group of children. The student will provide his/her own food supplies and equipment such as electric fry pan, utensils, bowls, extension cords, etc.
6. The snack will be prepared at the event. The participant should estimate time required for preparation and serving of the product and plan so that the product will be finished at the proper time. Twenty minutes will be allowed for preparation of this snack.
7. Each student will make a two-minute oral presentation to judges. This presentation will include the appropriate age level and an introduction as one would present it to the children. Introductory props may be used. The student should be prepared to answer any questions judges may ask.
8. The participant **MUST** prepare a typed outline and present it to the judges before the presentation. See Child Care Sample Outline.
9. A visual aid such as a chart or folder with the recipe for the snack is to be a part of the presentation.
10. Hair nets and/or plastic gloves are not required for this event.

IDEAS AND HINTS FOR SUCCESS

1. Use a file folder for the recipe chart. It's inexpensive, easy to store and use.
2. Bring handi-wipes or a wet cloth for washing your hands.
3. Be certain that you have clean fingernails and have your hair restrained out of your face.

4. Consider culturally diverse snacks.

Children's Snacks ASSESSMENT

Name _____

School _____

Name of Snack _____

Evaluator's instructions:

Check the appropriate rating in the columns provided.

(**E** = Excellent; **S** = Satisfactory; **N** = Needs Improvement; **O** = Omitted)

Be certain to add comments so that participants know their strengths and weaknesses.

Assessment Criteria	E (5)	S (4/3)	N (2/1)	O
PREPARATION OF FOOD				
Nutritious				
Colorful, visually appealing				
Age appropriate to age level of children				
Economical				
Child-size serving				
PRESENTATION				
Introduction (presented verbally to judges)				
Age appropriate to age level of children				
Encourage child's participation				
Visual aid (recipe provided)				
Response to judge's questions				
PROCEDURES				
Followed safety and sanitation procedures				
Uses food efficiently (waste control)				
Uses time efficiently				
Response to judge's questions				
CHILD CARE OUTLINE				
Outline word processed/no errors				

Presentation followed outline				
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COMMENTS:
2 ____ 3 ____ HM

Rating ____ 1 ____

Creativity Unlimited

OUTCOME

Develop and demonstrate a toy or table game which could be used as a teaching tool for a child or a group of children by using a variety of materials that are available.

SPECIFICATIONS

1. All entrants in Creativity Unlimited will meet as a group at the time assigned. Each will be given a participant number.
2. Thirty-five (35) minutes will be allowed for this event. Five (5) minutes for instructions and thirty (30) minutes for the preparation and display portion.
3. The contestant will supply his/her own ruler, scissors, compass, x-acto or other cutting knife, glue or adhesive.
4. You will choose a stapled brown lunch bag that will have a total of 15 of the items listed below. You must create your item from the supplies in your bag only. No more than two of each of these (example 2 Q-tips or cotton balls) can be used.

adhesive	box	carton
paint	marker	crayon
water color	1 cray-pas	chalk
sticker	wood	nature material
charcoal	pipe cleaner	brass fastener
paper (various types)	feather	doily
cotton ball	film container	contact paper
bead	yam	string
cloth	ribbon	misc. plastic
Q-tip	wire	paper punch
other		

5. After the completion of the toy or table game, each participant will make a 2-5 minute presentation to the judges. This presentation must include the appropriate age level for which it was developed and an introduction that would be used to present the toy-table game to the child/children. The participant should also be prepared to show how the game/toy would be played/used by a child and answer any questions posed by the judges.
6. Children will not be present for the event.
7. All supplies that are available need not be used.
8. No Child Care Outline is required for this event.

9. Consider diversity and non-violence issues when selecting ideas. (example: diversity of characters)

Creativity Unlimited ASSESSMENT

Name _____

School _____

Name of Toy/Table Game _____

Evaluator's instructions:

Check the appropriate rating in the columns provided.

(**E** = Excellent; **S** = Satisfactory; **N** = Needs Improvement; **O** = Omitted)

Be certain to add comments so that participants know their strengths and weaknesses.

Assessment Criteria	E (5)	S (4/3)	N (2/1)	O
CREATIVITY				
Combination of materials				
Originality				
Child appeal visual				
CONSTRUCTION				
Neatness				
Durability				
Safety				
Time efficient				
PRESENTATION				
Product age appropriate				
Creative introduction				
Value for child				

COMMENTS:

2 ____ 3 ____ HM

Rating ____ 1 ____

Flannel Board Storytelling

OUTCOME

Demonstrate techniques and materials for using a flannel board to tell stories to children.

SPECIFICATIONS

1. One student will tell the story to the group of children.
2. The student will tell a story to approximately 3-5 preschool children using a flannel board.
3. Choose a story that you can introduce, present and conclude within 5-7 minutes.
4. The story need not be original.
5. The student must provide all materials including the flannel board.
6. Flannel board characters must be student made and should appeal to the child's senses.
7. Storytelling should be spontaneous and given without the use of books or note cards.
8. You may not give treats or prizes to the children.
9. All entrants will meet as a group at the time assigned. Each student will be given a participant number.
10. A typed outline **MUST** be presented to the judges prior to the presentation. See Child Care Sample Outline.
11. Consider diversity and not-violent issues when choosing activities for your event (example: non-violent stories, diversity of characters).

Flannel Board Storytelling ASSESSMENT

Name _____

School _____

Title of Story _____

Evaluator's instructions:

Check the appropriate rating in the columns provided.

(**E** = Excellent; **S** = Satisfactory; **N** = Needs Improvement; **O** = Omitted)

Be certain to add comments so that participants know their strengths and weaknesses.

Assessment Criteria	E (5)	S (4/3)	N (2/1)	O
SELECTION				
Appropriate to age level				
Awareness of diversity/non-violent issues (if applicable)				
Appeals to child's senses				
Use of time (7 min. limit)				
PRESENTATION				
Introducing children to story				
Motivating children's interest				
Eye contact				
Use of voice/enthusiasm/gestures				
Utilization of characters and flannel board				
Quality of visuals				
Conclusion				
RAPPORT WITH CHILDREN				
CHILD CARE OUTLINE				
Outline word processed/no errors				
Presentation followed outline				

COMMENTS:
2 ____ 3 ____ HM

Rating ____ 1 ____

Music Activities

OUTCOME

Demonstrate techniques in selecting and teaching musical activities to children.

SPECIFICATIONS

1. All entrants will meet as a group at the time assigned. Each student will be given a participant number.
2. The student may teach a song, musical dance, creative movement or a large muscle musical activity to a group of approximately 3-5 preschool children.
3. Material used need not be original.
4. One student will work with the group of children.
5. Choose an activity that can be introduced, presented and concluded within 5-7 minutes.
6. Directions should be spontaneous and given without the use of books or note cards.
7. The participant must provide all materials/equipment.
8. You may not give treats or prizes to the children.
9. A typed outline of the presentation **MUST** be presented to the judges prior to the presentation. See Child Care Sample Outline.
10. Consider diversity and non-violent issues when choosing activities for your event.

Music Activities ASSESSMENT

Name _____

School _____

Title of Activity _____

Evaluator's instructions:

Check the appropriate rating in the columns provided.

(**E** = Excellent; **S** = Satisfactory; **N** = Needs Improvement; **O** = Omitted)

Be certain to add comments so that participants know their strengths and weaknesses.

Assessment Criteria	E (5)	S (4/3)	N (2/1)	O
SELECTION				
Appropriate to age level				
Awareness of diversity/non-violent issues (if applicable)				
Appeals to child's senses				
Use of time (7 min. limit)				
PRESENTATION				
Introducing children to the activity				
Motivating children's interest				
Eye contact				
Use of voice/enthusiasm/gestures				
Involving children in activity				
Conclusion				
RAPPORT WITH CHILDREN				
CHILD CARE OUTLINE				
Outline word processed/no errors				
Presentation followed outline				

COMMENTS:

Rating ____ 1 ____

2 ____ 3 ____ HM

Reading a Story

OUTCOME

Demonstrate techniques in selecting and reading stories that stimulate creativity and deepen an understanding of multicultural and gender-fair human relationships.

SPECIFICATIONS

1. One student will read the story to the group of children.
2. All entrants will meet as a group at the assigned time. Each contestant will be given a participant number.
3. The contestant will read a story to approximately 3-5 preschoolers.
4. Choose a book that can be introduced, read aloud and concluded within 5-7 minutes.
5. Awareness of diverse cultures and non-violent themes should be considered in selection of the story.
6. Teaching aids may be used, but should not detract from your reading.
7. You may not give treats or prizes to the preschool children.
8. A typed outline **MUST** be presented to the judges prior to the presentation. See Child Care Sample Outline.

Reading a Story ASSESSMENT

Name _____

School _____

Title of Story _____

Evaluator's instructions:

Check the appropriate rating in the columns provided.

(**E** = Excellent; **S** = Satisfactory; **N** = Needs Improvement; **O** = Omitted)

Be certain to add comments so that participants know their strengths and weaknesses.

Assessment Criteria	E (5)	S (4/3)	N (2/1)	O
SELECTION				
Appropriate to age level				
Awareness of diversity/non-violent issues (if applicable)				
Appeals to child's senses				
Use of time (7 min. limit)				
PRESENTATION				
Introducing children to story				
Motivating children's interest				
Eye contact				
Use of voice/enthusiasm/gestures				
Book held properly				
Conclusion (ending of activity)				
RAPPORT WITH CHILDREN				
CHILD CARE OUTLINE				
Outline word processed/no errors				
Presentation followed outline				

COMMENTS:

Rating ____ 1 ____

2 ____ 3 ____ HM

Storytelling: Draw and Tell, Cut and Tell, Dramatization, Puppetry and Others

OUTCOME

Demonstrate techniques in telling stories with animation and expression and encourage participation of children.

SPECIFICATIONS

1. Draw and tell and cut and tell are individual events. Dramatization and puppetry may be done individually or as a team of up to 3 members.
2. The student/s will present a story to approximately 3-5 preschool children using one of the methods listed above.
3. Choose a story that can be introduced, presented and concluded within 5-7 minutes.
4. The story need not be original and should be suited to the child's attention span.
5. The student must provide all materials including visuals and props. These may be purchased or student made and should appeal to the child's senses.
6. Storytelling should be spontaneous and given without the use of note cards.
7. You may not give treats or prizes to the children.
8. All entrants will meet as a group at the time assigned. Each individual students or group will be given a participant number.
9. A typed outline **MUST** be presented to the judges prior to the presentation. See Child Care Sample Outline.
10. Consider diversity and non-violent issues when choosing activities for your event (example: non-violent stories, diversity of characters).

Storytelling: Draw and Tell, Cut and Tell, Dramatization, Puppetry and Others ASSESSMENT

Name _____

School _____

Method of Storytelling _____

Title of Activity _____

Evaluator's instructions:

Check the appropriate rating in the columns provided.

(**E** = Excellent; **S** = Satisfactory; **N** = Needs Improvement; **O** = Omitted)

Be certain to add comments so that participants know their strengths and weaknesses.

Assessment Criteria	E (5)	S (4/3)	N (2/1)	O
SELECTION				
Age appropriate				
Awareness of diversity issues/non-violent (if applicable)				
Appeals to child's senses				
Use of time (5-7 minutes maximum)				
PRESENTATION				
Introducing children to the story				
Motivating child's interest				
Eye Contact				
Use of voice, enthusiasm and gestures				
Quality of visuals				
Utilization of materials/props				
Creativity				
Story told without notes				
Conclusion				
RAPPORT WITH CHILDREN				
CHILD CARE OUTLINE				

Outline word processed/no errors				
Presentation followed outline				

COMMENTS:

2 ___ 3 ___ HM

Rating ___ 1 ___

3N's: Numbers, Nature and Nutrition

OUTCOME

Develop and demonstrate materials and/or ideas that encourage the questioning method and thus help the child develop an inquiring mind.

SPECIFICATIONS

1. All entrants will meet as a group at the time assigned. Each individual student or team of students will be given a participant number. Teams are limited to three students.
2. Choose an activity that you can introduce, present and conclude within 5-7 minutes.
3. Participants will demonstrate the activity for the judges as they would to the children.
4. Materials used should be of a common variety and easily accessible.
5. The student must provide all materials.
6. Children will not be present for this event.
7. A typed outline **MUST** be presented to the judges prior to the presentation. See Child Care Sample Outline.

SUGGESTIONS FOR PRESENTATIONS

1. Display or visual aids
2. Puppet show
3. Skits or role playing
4. A classroom lesson plan to present a nutrition, numbers or nature concept
5. TV commercial about nutrition, numbers or nature
6. Games

Before you begin your presentation, you will state the age level of children for the activity.

3N's: Numbers, Nature and Nutrition ASSESSMENT

Name _____

School _____

Name of 3N's Activity _____

Evaluator's instructions:

Check the appropriate rating in the columns provided.

(**E** = Excellent; **S** = Satisfactory; **N** = Needs Improvement; **O** = Omitted)

Be certain to add comments so that participants know their strengths and weaknesses.

Assessment Criteria	E (5)	S (4/3)	N (2/1)	O
SELECTION				
Appropriate to age level				
Awareness of diversity/non-violent issues (if applicable)				
Idea encourages investigation and questioning				
Quality of visual aids and materials				
PRESENTATION				
Introducing children to the activity				
Use of time (7 min. limit)				
Materials and visual aids appropriate to activity				
Originality and creativity				
Directions easy to understand (if applicable)				
Conclusion (ending of activity)				
CHILD CARE OUTLINE				
Outline word processed/no errors				
Presentation followed outline				

COMMENTS:

2 ____ 3 ____ HM

Rating ____ 1 ____

Toys and Table Games

OUTCOME

Develop and demonstrate a toy or table game that will contribute to the cognitive, physical, emotional and social development of children.

SPECIFICATIONS

1. All entrants in Toys and Table Games will meet as a group at the time assigned. Each will be given a participant number.
2. The student will prepare or “build” a toy or game **prior to the conference** suitable for a child of specific age and development. This is to be made and presented by only one person.
3. Children will not be present for this event.
4. Each participant will make a 2-5 minute presentation to the judges. The participant must be prepared to show how the game/toy would be played/used and answer any questions posed by the judges.
This presentation must include:
 - The length of time (hours) that was spent preparing/making the toy/table game.
 - The appropriate age level for which it was developed.
 - The cost of the toy/table game.
 - An introduction as you would present the toy/table game to children.
5. A typed outline **MUST** be presented to the judges prior to the presentation. See Child Care Sample Outline.
6. The toy/table game will remain in the judging area until judging is complete. Student is responsible for picking up the toy/table game and outline after judging is complete.

Toys and Table Games ASSESSMENT

Name _____

School _____

Name of Toy/Table Game _____

Evaluator's instructions:

Check the appropriate rating in the columns provided.

(**E** = Excellent; **S** = Satisfactory; **N** = Needs Improvement; **O** = Omitted)

Be certain to add comments so that participants know their strengths and weaknesses.

Assessment Criteria	E (5)	S (4/3)	N (2/1)	O
PRESENTATION				
Appropriate to age level				
Awareness of diversity/non-violent issues (if applicable)				
Promotes development (cognitive, physical, emotional or social)				
Originality of idea or creative adaptation of commercial product				
Useful in child care setting				
Directions easy to understand				
CONSTRUCTION				
Neatness				
Durability				
Safety				
Time efficient				
Cost effective				
CHILD CARE OUTLINE				
Outline word processed/no errors				
Presentation followed outline				

COMMENTS:
2 ____ 3 ____ HM

Rating ____ 1 ____